

## **DRAFT A G E N D A**

### **VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP AUTHORITY MEETING OF THE BOARD OF DIRECTORS**

**June 8, 2023  
9:00 A.M. TO 1:00 P.M.**

**901 East Cary Street  
James Center One, Board Room  
Richmond, VA 23219**

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| <b>9:00 a.m. – 9:02 a.m.</b>   | <b>Welcome/Call to Order — Bill Hayter</b>   |
| <b>9:02 a.m. – 9:05 a.m.</b>   | <b>Public Comment Period</b>   |
| <b>9:05 a.m. – 9:07 a.m.</b>   | <b>Approval of Minutes for 03/09/2022 Meeting</b>  |
| <b>9:07 a.m. – 9:37 a.m.</b>   | <b>Conflict of Interest Training – Virginia Conflict of Interest and Ethics Advisory Council</b>   |
| <b>9:37 a.m. – 9:45 a.m.</b>   | <b>Chair’s Report — Bill Hayter</b>  |
| <b>9:45 a.m. – 9:55 a.m.</b>   | <b>President’s Report — Jason El Koubi</b>   |
| <b>9:55 a.m. – 10:05 a.m.</b>  | <b>Report: Nominating Committee – Carrie Chenery</b>   |
| <b>10:05 a.m. – 10:15 a.m.</b> | <b>Report: Personnel Committee – John Hewa</b>   |
| <b>10:15 a.m. – 10:25 a.m.</b> | <b>Report: Legislation and Policy Committee — Marianne Radcliff</b>  |
| <b>10:25 a.m. – 10:35 a.m.</b> | <b>Report: Finance and Audit Committee — Rick Harrell</b> <ul style="list-style-type: none"><li>▪ <b>Vote on Consent Agenda:</b><ul style="list-style-type: none"><li>○ Quarterly Financial Results</li><li>○ FY24 VEDP Operational Budget</li><li>○ Audit Reports (IT and Research), FY24 Risk Assessment &amp; Audit Plan, and Third-Party Audit Contract</li><li>○ Extension Request(s)</li><li>○ Clawback Update (incl. OAG referrals)</li><li>○ Policy change - 5% fee on unearned COF</li><li>○ Policy update - teleworking approach</li><li>○ Proposed changes to the Finance and Audit Committee Charter</li></ul></li></ul> |
| <b>10:35 a.m. – 12:40 p.m.</b> | <b>CLOSED SESSION: Innovative Framework for Economic Growth; Anatomy of a Deal; FY24 Operational Plan; FY24 Marketing Plan; Update on Virginia-Taiwan Trade Office; 2023 Partner Survey Results; Personnel</b>   |
| <b>12:40 p.m. – 12:45 p.m.</b> | <b>Vote on Closed Session Items</b>  |
| <b>12:45 p.m. – 12:50 p.m.</b> | <b>Anticipated Topics for September 2023 Board Meeting</b>   |

**12:50 p.m. – 1:00 p.m.          Open Discussion (Board roundtable)**

**1:00 p.m.                                  ADJOURNMENT**

VEDP Board meeting dates for the remainder of 2023:

- Q3: September 13-14
- Q4: December 6-7

***Note: For each date range above, the first day will entail committee meetings in the afternoon, starting no earlier than noon. The full Board meeting will be held on the second day from 9:00am to 1pm.***